



Job Description - Material Handler

Job Title: Material Handler
Company Name: Biomerics
Location: Salt Lake City, UT
Position Type: Full Time Employee
Pay: Hourly
Shift: M-F, 7am – 3pm

Company Overview:

Biomerics is a world class contract manufacturer and innovative polymer solutions provider for the medical device and biotech industries. As a vertically integrated company, we specialize in the design, development, and production of medical devices for diagnostic and interventional procedures. We are focused on next-generation solutions for the vascular access, electrophysiology, cardiac rhythm management, neurovascular, structural heart, and cardiovascular markets.

Please explore [our website](#) for more information about our offerings and capabilities.

Position Summary: Move materials to support production needs. Ensure inventory is accurate in electronic inventory management system and by physical location.

Job Specifics:

- Physically and electronically move raw materials from incoming inspection to storage locations for production use.
- Firm work orders and prepare all required components for production.
- Transfer materials to production areas to support production in-process.
- Report raw material shortages to scheduling and purchasing.
- Document material item numbers, lot numbers, and quantities used on device history records.
- Complete physical inventory counts to verify inventory accuracy by component and location.
- Ensure optimal customer service by assisting internal and external customers with accurate and timely response to inquiries.
- Report problems with quality, processes, equipment, or materials to the Production Supervisor.
- Complete training records and other documentation as required.
- Complete routine tasks with minimal supervision (self-manageable).
- Maintain warehouse and raw material storage areas in a clean and organized manner to facilitate manufacturing functions
- Work in a cleanroom environment
- Comply with policies, guidelines, and regulatory requirements of the Biomerics Quality System
- Other duties as assigned by the Production Supervisor

Requirements:

- High school diploma or equivalent
- Previous material handling experience preferred
- Computer skills required to complete material transactions

- Ability to read and comprehend procedures written in English
- Ability to complete paperwork accurately in English
- Ability to work safely around chemicals and equipment
- Ability to multi task and constantly be on the move throughout the workday
- Ability to lift up to 50 lbs
- Ability to pass pre-employment drug and background screen

If you believe that your skills and talents match our needs, please email your resume to csr@biomerics.com. Be sure to include your name and the job number in the subject line.